

REGULAR MEETING BLOSSBURG MUNICIPAL AUTHORITY
MAY 3, 2022

The regular meeting of the Blossburg Municipal Authority was held on Tuesday, May 3, 2022 at 7:00 PM in the Council Room.

The following members were present: Chairman M. Stoudt, Vice Chairman J. Bubacz, Jr., Treasurer P. Bauman, Secretary S. Hall, and member J. Eckman. Also present was G. Lloyd, Borough Manager and L. Lazouras, Recording Secretary.

Chairman Stoudt call the meeting to order at 7:00 PM.

SECTION 1. All reports to be accepted in one motion
A.) Minutes of previous meeting
B.) Treasurer's Report and bill payment

The minutes from the regular meeting held 4/5/22 were brought up for discussion. J. Eckman asked about Page 3, third paragraph, "R. Weed keeping up with the project." He asked what type of reports he prepares. George said he has to report to HRG and us and we can ask him to attend our meetings if there are questions. No further discussion on the minutes.

P. Bauman read the Treasurer's Report. The balance in the Royalties is following our new C&N Bank investments. The members looked over the bill list. P. Bauman asked about the bill from US Fabric. Dutchland was here to review the tank site and their safety man requested it be used for added security while working on the back slope. It was staked down and sandbags added. George said we can reuse the fabric for other jobs. There being no further discussion, a motion was made by J. Eckman, seconded by J. Bubacz, "That the reports be accepted, and the bills be paid." All in favor.

SECTION 2. Old Business

A.) WATER UPDATE. SALT WELL 15

George said they have been looking for leaks. They have not pinpointed the leak on the service line on S. Wmsn. Rd. yet for the owner to fix. He is not sure if it is plastic or not, but is not a long run, only 30-40 feet.

B.) DELINQUENTS

George passed out the report. One place on N. Wmsn. Is being sold and we have a lien against it. We have received payments from the LIHWAP State program, and they have contacted us for other people that have applied. M. Stoudt said Cheryl is doing good work on collecting. Leesa is to ask Cheryl for a report of the delinquents and how far behind they are for the members to review.

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C.) INFILTRATION

George said they have been busy with the Taylor Run tank and not done any checking. He does know Wellsboro has a major problem by the Court House and has been busy fixing that leak. It is an old 15" 3 ft. long old tile line, so will be using their equipment. One of the gas lights was also sinking into the ground. He will call them in a few weeks about coming here.

D.) WATER FUTURE I-99/BUSINESS 15 CORRIDOR

Dave Costy has been working on getting about 10 of the easements signed and it will go down to the final six that they will have to decide what to do with C. Lantz to go through Eminent Domain.

E.) TAYLOR RUN-SOUTHWESTERN

F.) CASSELBERRY

George talked with him today and he is to send out an email tomorrow. S. Bray has also been in contact with him.

G.) OLD HOSPITAL

The work on the roof is supposed to start in the summer when S. Nickerson thinks he will get the materials. M. Stoudt said no permit has been issued and has not heard anything.

H.) TAYLOR RUN TANK

They dug out for the concrete footer last week. The front will be dug down deeper. They plan to set the forms next week. The concrete work will be a week or two after and should set the tank the middle of June. There is a scheduled timeline for the work.

I.) NEW STP

The ad for the bids was put out and the bidding documents and details were available starting 4/18/22. A non-mandatory pre-bid conference will be held here on 5/5 at 10:00 AM. George talked with HRG today and there could be 25-30 people attending, so the location has been changed to the KCC building on the Island. HRG is to notify everyone that got bid papers of the location change. Bids will be accepted until 6/2 at 1:00 PM.

CORRECTION TO 3/1/22 MINUTES

George noted when going over the list of items for RUS, one item was omitted in the minutes. The HRG plans and specs were also given to the members for review. A motion was made by S. Hall, seconded by J. Eckman,

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"That we reviewed, accepted, and approved the HRG specs and plans for the new WWTP." All in favor. A motion was made by P. Bauman, seconded by J. Bubacz, Jr., "That the correction be added to the minutes." All in favor.

J.) BRAY WTP EVALUATION

We are waiting for the Pall report. S. Bray had contacted them again.

K.) BR DAM

L.) PAINT BR TANK

M.) CYBERSECURITY

J. Bubacz reported they met last Friday with CSR and went over the last quarter. Software was added to the network with Microsoft Defender. Dan's laptop was set up with the Microsoft 365 which is part of the software. There will need to be security training which Joe would be willing to do with everyone at one time, or each user can do on their own. It only takes about a half hour and will be done quarterly. All Boro email will be protected under 365 and will cost \$175.00 a year to be split between all departments using it. A motion was made by S. Hall, seconded by P. Bauman, "To approve the training and split the cost." All in favor. Joe will select some dates and times when he would be available.

SECTION 3. New Business

A.) HRG REQUEST-#10-Not yet

George had #10 in the amount of \$5,540.66 which covers from 2/28-3/27/22. S. Bray has reviewed it. There was an adjustment on the bill regarding professional services. A motion was made by P. Bauman, seconded by J. Eckman, "This bill be approved for payment." All in favor. J. Bubacz and S. Hall will sign the paper and it will be returned via email. Requests #8 and #9 were returned but no payment has been authorized yet.

A notice of violation dated 4/15 was received from DEP regarding unauthorized discharges from overflows from rain at the stp, which was in the packets. We have heard nothing further, and they are aware that we are finally able to let the bids out for the new plant. We have continued to notify them by phone and letter when the flows are too high from rain or snow.

B.) REPSOL ROYALTY #52

The statement was passed out to the members, but the check has not been received yet, so it is not in the Royalty account balance. J. Eckman said interest rates are predicted to rise.

C.) C&N INTEREST STATEMENTS, CD'S, FCCB

The 4/22 statements were passed out. P. Bauman reported that we opened the two C&N Brokerage CD's. The interest rates had gone up a little before invested, from 2.5 to 2.55% so we got the higher rate. It was noted we have more funds that can be invested, and suggests we let it sit where it is for now and wait to see how high the rates go. A motion was made by J. Eckman, seconded by J. Bubacz, "That we wait a month to see what the rates are before investing more funds." All in favor.

D.) LETTER D. BOGACZYK

The members were given a copy of a Civil Action Hearing Notice since he filed against us regarding his utility bills. They were also given a copy of the Attorney's letter. He suggests that we have a separate accountant go over the billing data. A motion was made by P. Bauman, seconded by J. Eckman, "That G. Lloyd contact an accountant to review the billing data." All in favor.

E.) TIMBER TAYLOR RUN

This will be in done in the fall once the tank is completed. The spraying can be done this month. M. Stoudt will contact K. Geykis to talk with M. Hale. The ferns are just starting to come out.

SECTION 4. Borough Manager's Report

A.) George would like to consider hiring another employee. We have 5 full time and 2 part time right now. J. Eckman asked as a general laborer with the chance to move up, and he said yes. A condition would be the person will obtain the sewer and water licenses. With the new plant going in, the person would be learning from the beginning as to how it will work and be able to be an operator. You have to look toward the future as our current workers are getting older and be closer to retirement. George said when we interviewed C. Roupp he did very well with the math and chemical tests which were needed for the plants, and he could do any job. George will bring it up to Council. The person would be a Boro hire and do Authority work as needed. A job description would be written for work to be done for all departments and given to the members to review.

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B.) This meeting will not be closed as the bids for the Taylor Run chlorine building are due by 2:00 PM on 5/13. We will reconvene at 7:00 PM on 5/17 to open the bids.

C.) J. Eckman wonders what we will do if the new WWTP bids come in much higher than expected. George said we would have to look for more funding. We had hoped to be able to do some of the work ourselves, but RUS was not in favor of that. He does not know if there are other places to apply for funds or if we can go back to RUS for more.

There being no further business everyone left the meeting at 7:45 PM.

CHAIRMAN

SECRETARY