

REGULAR MEETING BLOSSBURG MUNICIPAL AUTHORITY
MARCH 2, 2021

The regular meeting of the Blossburg Municipal Authority was held on Tuesday, March 2, 2021, at 7:00 PM in the Council Room.

The following members were present: Chairman M. Stoudt, Vice Chairman J. Bubacz, Jr., Treasurer J. Eckman and member P. Bauman. Secretary S. Hall had contacted G. Lloyd that he would not be attending. Also present was G. Lloyd, Borough Manager and L. Lazouras, Recording Secretary.

Chairman Stoudt called the meeting to order at 7:00 PM.

MINUTES

The minutes from the previous meeting held 2/2/21 were brought up for discussion. There being none, a motion was made by J. Eckman, seconded by J. Bubacz, "That the minutes be approved as read." All in favor.

BILLS BE PAID

Unpaid bills for sewer \$22,605.57

Unpaid bills for water \$24,411.91

*Sewer-Interest new STP loan-new loan documents interest only pay on 1st anniversary date of 8/13/21 at 2.37%. After going over the bills, a motion was made by J. Bubacz, seconded by P. Bauman, "That the bills be paid." All in favor.

TREASURER'S REPORT

J. Eckman reported the balance in sewer of \$120,564.28 and in water \$46,163.32. P. Bauman asked about the Profit & Loss Budget vs. Actual reports. Leesa noted that each month there are two sets of reports for both water and sewer. One is for the year and one is for the previous month. There being no further discussion, a motion was made by P. Bauman, seconded by J. Bubacz, "That the Treasurer's report be accepted subject to audit." All in favor.

OLD BUSINESS:

A.) WATER UPDATE. SALT WELL 15

George said there are some small leaks they are looking for, but it is under control for now. J. Eckman asked about Morris Run and they are still over their usual consumption and we are looking there for leaks also. They had fixed a big leak on Blake Road last month. We are waiting for the snow to melt to be able to go to A. Williams on Taylor St. to mark out the lines so that he can get his fixed. Nothing to report on the salt well.

B.) DELINQUENTS

Cheryl did a report and has been sending notices so the amount owed is slowly going down.

C.) INFILTRATION-LETTER TO DEP

The last time we sent a letter to them, but have received no reply. Steve Pizzuto told George the letter can be sent by email instead of regular mail.

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D.) WATER FUTURE I-99/BUSINESS 15 CORRIDORS

UTRA is still waiting for an offer from them. Judy talked with Cheryl and we should be done in 45-60 days and UTRA may get their offer before that time.

E.) TAYLOR RUN-SOUTHWESTERN

F.) CASSELBERRY

George said he texted today and SRBC has received our Sportsman's Well application and is being reviewed. Jim will work on the Taylor Run wells and hopes to have that done the end of this month.

G.) OLD HOSPITAL

The owner was advised of the windows being out and need to be fixed. It was asked if there are any bills owed on the property and George didn't think so. Leesa said there is one and George can ask Cheryl whether sewer or water.

H.) PIPELINE BY TAYLOR RUN

George hopes to start work in the spring, or May or June depending upon the weather. S. Bray is working on the design of the new tank.

I.) NEW STP

The new environmental assessment is being done and George said HRG had to notify 6 or 7 Indian tribes but had no replies yet. A letter was received from Allen Keim from DEP dated 3/1/21 regarding the COA. They received a project update from George via email 1/28 explaining the financial and structural issues impacting the scope of the work and the construction deadline. DEP is willing to work with and amend our current COA to adjust the construction status and planned upgrades. Amendments are contingent upon adherence to the COA. We were to start construction by 9/30/20 and there can be a fine. Substantial completion is due by 9/30/22 and this will need to be discussed. We have talked with Ann Hughes, Tom Randis and Dan Thetford from DEP, and Tom Wellington from RUS. We are not slowing the project down but have to meet more RUS requirements. DEP's physical office is closed but phone conferences and/or virtual meetings are available. To meet virtually we have to provide 3 dates/times beginning at least two weeks from their letter date; a list of attendees; and an agenda. Keim will schedule a Skype meeting. The members would like to be in on this meeting so George will notify them by email when it is going to be. He will also talk with S. Bray so he is available. George said it may now be the end of summer to start and would like to get a year's extension. HRG is gathering all their correspondence with RUS for this meeting.

J.) BRAY WTP EVALUATION

George said when the weather gets better we will get the Pilot Study going again for a few more weeks.

K.) BR DAM

L.) PAINT BR TANK

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M.) CYBERSECURITY

J. Bubacz typed up an information letter for the members. When they met with CSR they reviewed network and firewall statistics. Between 2/11-2/25, the Boro firewall processed 42 intrusion detection alerts from 6 foreign countries, and they were all blocked by the firewall. None appeared to be directed specifically at the Boro but were malware attempts looking for valid IP addresses to breach. They also discussed overall cybersecurity and recommend the following: 1.) Transition e-mail accounts to Office 365. The cost for 3 accounts at \$12.50 each equals \$37.50 per month. M. Stoudt asked if this is also recommended for the Codes Office since he uses a different account. Joe said they should set this up and can do a gradual change over. Any PC in the network should be done. 2.) KnowBe4 Security Training-\$360.00/year. This continues security awareness, and provides documentation to meet/support cybersecurity insurance. We do have insurance already. For future consideration is a PC, docking station and monitor-in the 2nd or 3rd quarter-approximate cost \$1500-\$1700. At least one PC will be out of Windows support and will no longer receive security updates, due to the PC age it is recommended a replacement rather than an upgrade. The docking station and monitor for the Authority's laptop is to ease the transfer of data and viewing of camera picture/video. Joe didn't know what we have in our proposed budget but George will check. The costs will be split with the Boro. Joe also doesn't know if the Police Dept. uses this or is separate. George will take this Council. A motion was made by J. Eckman, seconded by P. Bauman, "That we proceed with information provided by J. Bubacz, pending Council approval." All in favor. The Chairman thanked Joe for his work on this.

NEW BUSINESS:

A.) HRG REQUEST #3 AND #4-Not paid yet. #5 has not been received.

A copy of an email dated 2/5/21 from HRG was received regarding Requisition #3, along with a reply email dated 3/1/21 from Alyssa at RUS. Since we are still waiting for information to complete the environmental part, Judy cannot authorize the project to go to bid. Per the engineering agreement, the Final Design phase is not considered complete until the bid has been authorized. She cannot pay out 100% of the funds allocated. She will complete this requisition as soon as Judy approves the project for bid. George had called HRG and talked with them and they understand the situation. Hopefully we do not have to find funding from somewhere else.

B.) Repsol Royalty #38-not received yet. #37-got check and statement and were in the packets. P. Bauman asked if this is from the Johnson & Dorn wells, which it always is, but not from the Dorn property we have purchased.

C.) C&N statement for 1/21-In the packets.

D.) Interest C&N EZ CD's 1/21-In the packets.

E.) Agreement Mansfield Boro-Nothing back from the attorney.

F.) C&N Water CD#2 + CD#6-Both in MMI until reinvested at a better interest rate.

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G.) Sale old van-George will send it to auction later this month.

H.) Letters from Dave Bogaczyk dated 1/22/21 and 2/3/21 were received regarding his municipal accounts with us for his 2 unit property at 220 Main and his mother's at 210 S. Wmsn. Rd. He pays for a year but one account has a balance that he didn't pay. It was noted that our billings are on a quarterly basis, and the water meters are read 4 times a year. The sewer bill is based on the previous water reading. The water bill that goes out in January covers the period of 9/16 of the prior year through 12/15 of that same year. That may cause some confusion of a calendar year. One bill is sent each month. A reply has been written regarding our billing system with the quarter's covered, the dates billed and the payment due dates. Cheryl also generated a printout with a history of his accounts, with bills sent and what payments have been received. J. Eckman said the response was explained well and should answer any questions. All members agree that his account history be sent to him.

I.) Financial interest annual forms were in the packets and are to be filled out and returned to Leesa for our files.

J.) Dan received an email from DEP Bureau Safe Drinking Water; a copy was in the packets. This message was provided by the Water Information Sharing and Analysis Center (WaterISAC). The waterISAC was authorized by Congress in the Bioterrorism Act and is the designated information sharing and operations arm of the Water Sector Coordinating Council. This is the only all-threats security information source for the water and wastewater sector, serving 2,600 water sector personnel across several hundred utilities and other organizations. There was a cyber tampering event at a water utility in Florida in February. An unknown malicious actor infiltrated a water treatment plant in the city of Oldsmar and made changes to chemical levels in the treatment process. This was quickly observed by a plant operator and reversed. The public was not in danger due to the operator's quick action as well as other measures that would have prevented the release of the water into the distribution system. This is being investigated and they will share more information to help inform their security measures. They recommended mitigations to consider.

BOROUGH MANAGERS REPORT

George received a call from Mark at Wellsboro Boro that S. Bray's wife was in a car accident and passed away on Sunday. The members asked George to convey our condolences when he talks with Scott about setting up the DEP conference call.

There being no further business, Chairman Stoudt adjourned the meeting at 7:45 PM on motion by J. Bubacz, seconded by J. Eckman, will all in favor.

CHAIRMAN

SECRETARY

